



# Union County Primary

## 2019-2020

### Parent and Family Engagement Policy



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## What is Title 1?

Union County Primary School is identified as a Title 1 school. Title 1 is the largest federally funded program for elementary, middle, and high schools. Through Title 1, money is given to school districts around the country based on the number of low-income families in each district. The focus of the Title 1 Program is on helping all students meet the same high standards. All Title 1 schools must jointly develop with all parents a written parent and family engagement policy.

## Plan for Shared Student Achievement...

This policy describes how Union County Primary will provide opportunities to improve parent engagement to support student learning. Union County Primary values the contributions and involvement of parents to establish an equal partnership to help children improve academic achievement. This policy describes the different ways that Union County Primary staff will support family engagement and how families can help plan and participate in activities to promote student learning at both school and home.

## How is it developed?

Each spring of the school year, families are invited to attend a Parent Review/Input Meeting to assist in developing, planning, and reviewing the Schoolwide Title 1 Program Plan, School-Parent Compact, Parent and Family Engagement Policy, and the use of parent engagement funds. These meetings are also opportunities to be apart of improving programming and ensuring that the plan is written in an understandable and uniform format. Follow-up meetings will be scheduled as needed/requested. Families are notified of the meetings via letters/notes home in agendas or communication folders, social media and online notifications. Families can participate in a yearly survey and those results will be considered during planning and changing of parent engagement plan to meet the needs of parents and the school. Families are encouraged to serve on the School Governance Team and join our Parent-Teacher Organization. The Family Engagement Liaison, Becky Dyer, will be available to meet with parents on an individual basis if required.

Becky Dyer may be contacted at 706-745-9615 or email at [bdyer@ucschools.org](mailto:bdyer@ucschools.org).

## Who is it for?

All students and their families are encouraged to fully participate in the opportunities described in this policy. Union County Primary will provide opportunities for the participation of parents with limited English, parents with disabilities, and parents of migratory children.

## Where is it available?

The policy will be shared and discussed on parent-teacher conference day at the Title I annual meeting to be held at Union County Board of Education on August 23, 2019, at 8:00 am, 12:00 pm and 4:00 pm. Please attend the session that is most convenient for you and your family. The engagement policy will also be posted on the school website, in front of school main lobby, and made available for review by contacting Becky Dyer or Patricia Wallace at UCPS.

## Our Family Connections...

- Families will be notified of the Annual Title 1 Parent Meeting with letters/notes sent home in communication folders and agendas, automated text, the local newspaper, school marquee sign, social media, school website, and school main lobby.
- Families may contact their teacher directly via e-mail or by calling the front office (706-745-5450). Teacher emails are accessible on the school website. <http://primary.ucschools.org>
- Families will receive information about student performance on basic math and reading measures a minimum of two times each year. The notifications include explanations of each assessment, the student's scores, target scores, the interventions being provided at school, and suggested activities for home to improve student achievement. Parents are invited to schedule meetings to further discuss strategies for improvement and participate in developing plans that best meet the students' needs.
- Families have opportunities to participate in decisions relating to their child's education by attending parent-teacher conferences, Annual Review and 504 meetings, when applicable.
- Families will be informed throughout the school year of ways to monitor their child's progress, including, but not limited to, using Power School, progress reports, and letters explaining benchmark results.
- Families will be kept up to date on what their children are learning, how they are progressing, and how to work with the school via letters, newsletters, agendas, teacher web pages, flyers, and family-school events throughout the year.
- As practical, the school will provide forms, programs, meeting notifications, and parent engagement activity information in a parent's native language. School handbooks in native languages are available upon request. Our ESOL Coordinator is available to attend meetings as needed.



- UCPS staff will receive training on how to reach out to, communicate, and work with parents as equal partners in order to build strong ties between families and the school. Staff to receive materials and information on how to implement and coordinate parent programs and that information, to the extent practicable, in a language parents can understand. Staff will be informed to pass along any parent requests for parent and family engagement programs to the Title 1 liaison or UCPS administration.
- Any comments or concerns with any part of this policy, should be provided in writing and left with main office. Please include contact information and label "Title 1". We will make every effort to respond to requests.
- As part of this plan, School-Family Compacts have been developed by UCPS and families. This is an acknowledgement of responsibilities by teachers, families and students, for the improvement of student achievement. School-Family Compacts are reviewed/updated annually based on input from teachers and families.

## Our Pledge To Families...

- Provide timely information about Title 1 programs, and assist families in understanding state standards, local and state assessments, and Title 1 requirements.
- Provide parents with descriptions and explanations of grade-level curriculum, forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Provide opportunities for meetings with parents, to formulate suggestions and to participate, as appropriate, with decisions relating to the education of their child, and respond to any suggestions as soon as possible. The school Title I liaison will submit any comments related to Title I documents that are not satisfactory to parents and families to the district administration Title 1 representative.
- Provide various times and accessible online communication to accommodate families' busy schedules, for meetings and working with educators. Transportation and childcare is available upon request to the extent possible to remove any barriers.



- Present materials and training to help families work with their children to foster academic progress.

**Our Goals...READING:** 85% of students will recognize and apply letters and sounds and will be able to blend CVC words by Spring 2020 (K). Less than 20% will be "Well Below" on Oral Reading Fluency by Spring

2020 (1<sup>st</sup>). Less than 10% will be "Well Below" on Oral Reading Fluency and 92% will be Basic, Proficient, or Advanced on the SRI by Spring 2020 (2<sup>nd</sup>).

**MATH:**85% will represent a number of objects with a written number through 20 by Spring 2020 (K).75% will achieve 85% accuracy on addition and subtraction facts through 10 by Spring 2020 (1<sup>st</sup>). 80% will achieve 90% accuracy on addition and subtraction facts through 20 by Spring 2019 (2<sup>nd</sup>).

**WRITING:** Improve students' writing skills as measured by a grade level rubric and assessments.

**POSITIVE ENGAGEMENT:** Increase family communication and provide an environment where families are included in the learning process.

## Our Family Engagement Opportunities...

The following events are coordinated and hosted by UCPS to integrate parent and family programs, activities and strategies. Included are opportunities for PreK-2nd grade.

### August 2019:

**5th- 3:00pm-6: 00 pm Meet Your Teacher Day**

**7th-7:30am-8: 30 am Boo Breakfast-** Opportunity for our newest enrolled families to dry their tears, grab a tissue and a lite breakfast with school admin.

**7th- 1st Day of School and sending home of Agendas and/or Communication Folders begins.**

**26th-5:00pm-6: 00 pm K-2 Open House.** Learn more about curriculum, homework, daily schedule, student expectations and how you can become involved to help student achievement and building family/school relationship.



### September 2019:

**18th-7:30am All-Pro Dads-7:30** Join the men & their PK-2 students of UCPS and **Chic-fil-A**, for monthly family/school engagement.

**23rd Parent Conference Day-**Conferences for K-2 families will be held in individual classrooms at "personalized" scheduled times to explain ways parents can help improve their child's reading, writing, and math. Present, discuss and signature of School/Parent Compacts

**23rd Title I Annual Meeting** Held at the Union County Board of Education. Choose **8:00am, 12:00pm, or 4:00pm.** Opportunity for all stakeholders to be presented with 2019-2020 Title I policies, Family Engagement plan, how Union County uses Title I funds and what does Title I mean for our system.

### October 2019:

**October 8@ 8:30am Positive Behavior at Home Workshop** Sharing with PreK-2 families ideas and information concerning their student's behavior at home and school.

**October 9 @7:30am All Pro Dads**

### November 2019:

**November 6 @7:30am All Pro Dads**

**November 19-20 Student Showcase/Thanksgiving Lunch Day...Nov. 19- Pre K & 1st Grade, Nov. 20 Kindergarten & 2nd Grade** Activities and materials presented by the teachers to help connect parents to their child's curriculum and improving academic achievement at home. Title 1 input opportunity and Family Involvement information given by Becky Dyer. **Times TBA**

### January 2020:

**January 13th, 14th, 16th-Lunch and Learn-** Come have lunch with your student and a quick visit with their teacher. Ask questions about curriculum, homework help ideas, and how to become involved. **TIMES AND SCHEDULE TBA**

Jan 15th, Feb12th, Mar11th @7:30am All Pro Dads

## Family Engagement Opportunities Con't...

**April 23 @5:30 pm Brag Night PreK-2grade.** Join us for an evening filled with students sharing their accomplishments for the year.

### April 2020:

**Pre-K and Kindergarten Registration** Registration will be held for a week in the spring and will be advertised in local newspapers. The school counselor will meet with parents of preschoolers as needed prior to, during, or after the registration process.

### May 2020:

**Parent Review/Input Meeting (TBA)**... Assist in developing the school-wide plan, parental involvement plan, parental involvement policy/budget, and school-family compacts.

**Parent Input Survey**- Survey open to stakeholders to provide input concerning Title 1 policies, plans and compacts for UCPS.

**\*\*We welcome input or suggestions from our families for Engagement Opportunities may submit them in writing to the Parent Engagement Information and Resources contact:**

Becky Dyer, UCS Parent Engagement Liaison, at [bdyer@ucschools.org](mailto:bdyer@ucschools.org) or 707-745-9615 ext. 4424

