

UCPS School Governance Team Meeting Minutes

November 8, 2016

11:30 am - 12:30 pm

UCPS Professional Learning Center

Members Present:

Chris Collins, Tim Deaver, Millie Owenby, Debbie Morgan, Jenny Chandler, Kristal Hemphill, Jimmy Nichols, and Patricia Wallace

The SGT meeting was called to order by Chris Collins. He welcomed everyone and opened with a prayer. A motion was made by Tim Deaver and seconded by Jenny Chandler to approved the October 2016 minutes. The minutes were approved.

The following **Discussion Items** were addressed:

- **Secretary for the SGT Team** - Kristin Collins, UCS Parent Engagement Coordinator, was present as secretary to take notes and write minutes.
- **Timeline/Protocol for Field Trips** - Chris Collins discussed his meeting with the school administration. It was suggested the SGT should aid in directing field trips. The SGT would set up a team to generate protocols and guidelines for field trips. Jenny Chandler and Kristal Hemphill agreed to head the Primary SGT Team that handles the timeline/protocol for field trips.
- **School Calendar 2017-2018** - Kristal Hemphill headed the school calendar for 2017-2018. She presented 3 sample calendars that were voted on by the teachers. Sample 3 was the overall preferred calendar. The SGT Team unanimously agreed to approve the Sample 3 calendar.
- **Playground Update** - Chris Collins gave an update on playground plans. On behalf of the SGT, Chris is moving forward with obtaining bids for the basketball pad, pavilion, and shed. After construction is complete, ground cover would follow.
- **Beautification** - The SGT Team suggested improving beautification over time. Chris suggested having a maintenance plan and having maintenance department implement the plan. Chris has talked with Keith Ledford and he was in agreeance that a maintenance plan could be implemented.
- **Millie Owenby's Conference with Teachers** - Millie updated SGT Team on her conference with teachers regarding upcoming Thanksgiving and Christmas events. Millie also discussed attendance tags and field trip early dismissal.

A motion to adjourn was made by Tim Deaver and seconded by Jenny Chandler. All were in favor, and the meeting was adjourned.