

UCPS School Governance Team Meeting Minutes
January 17, 2017
11:30 am - 12:30 pm
UCPS Professional Learning Center

Members Present:

Millie Owenby, Tim Deaver, Chris Collins, Kristal Hemphill, Jimmy Nichols, Debbie Morgan, Patricia Wallace, Kristin Collins (secretary)

The SGT meeting was called to order by Chris Collins. He welcomed everyone and opened with a prayer.

The following **Discussion Items** were addressed:

- **Update on Field Trip Protocol:** Millie Owenby updated the team on the new protocol for field trips. A new form will be used for future field trip planning so school, school board, cafeteria staff and transportation department will all be aware of field trip in advance and can plan accordingly. The field trip forms will be used county wide. Millie shared the steps she has put in place for using the new form. The SGT Field Trip committee will continue to meet to set timelines and procedures for Primary School field trips.
- **Update 2017-18 School Calendar:** Kristal Hemphill briefed team members on 2017-18 school calendar meeting held at UCBOE office. The final calendar will be approved at the January 2017 BOE meeting.
- **Playground Update:** Chris Collins updated members that he is continuing to work on receiving bids on updating the playground.
- **Beautification Update:** Team members discussed ideas they would like to work on toward beautifying the Primary School. The team discussed adding signs to clearly label areas of the school. In addition, students studying horticulture could plant flowers as a class project.

Information Items:

- **UCPS Budget Presentation:** Millie Owenby presented the UCPS budget to the team members for review.

Since there were no other items of business to discuss, a motion to adjourn was made by Tim Deaver and seconded by Kristal Hemphill. All were in favor, and the meeting adjourned.